

Present: Becky Beahm, Jenny Davies, Pat Fannin, Tom Giesen, Lisa Goetsch, Dana Hartel, Michelle Highley, Julia Hodgen, Marci Hoffman, Sue Jaeke, Jess Kleier Sarah Martin Kriha, Paul Van Lankvelt

Excused: Jodi Anthony, Jean Bord, Heidi Frey, Jill Reichenberger

Guests: Brandon Miller, Jamie Ceman, Sara Hansen, Richard Marshall, Brian Klinger, Lori Halstead, Mandy Potts, Peggy Breister, Ryan Haley

SAS Liaison: Debbie Harris

Admin Liaison: Shawna Kuether

1. The meeting was called to order at 1:02 p.m. by Lisa Goetsch.
2. Motion to approve the minutes of the University Staff Council meeting of August 19, 2015 as amended by Kleier/Hartel. Approved
3. Guest: Jamie Ceman – Chancellor Study Group Recommendation Committee Report for IMC
After introducing all their committee members, Jamie and committee colleague Sara Hansen presented the report noting the following highlights:
 - The whitepaper was completed the end of June
 - Their committee is now meeting with all the staff governance groups to gather feedback
 - Key findings from research done through meetings, best practice research, and forums
 - Models that are suggested to choose from for integration levels
 - Benefits of greater integration
 - Drawback of greater integrationDiscussion included, staffing differences with different models chosen, the creation of an IMC advisory board, tool kit for departments to use with standard format already integrated into the documents, costs savings, and the goal for a more consistence use of all these resources on campus no matter which model is choosen. Any feedback, suggestions, or concerns were asked to be shared with any one of their committee members for consideration as they formulate their recommendation.
4. Guest: Ryan Haley – Chancellor Study Group Recommendation Committee Report for Budget
Dr. Haley distributed the charge their committee was given from the Chancellor. He then proceeded to explain the level at which this committee was asked to review the budget, with the clarification being from the Provost to the Deans and Divisions only. It needs to be made clear that the budget process for levels under that is not their charge. They were given a similar task as the other study groups with the creation of a whitepaper, and making a recommendation. However, once their recommendation is made the end of January, then they have a three year project to assure the sensitivity needs to implement such an undertaking of a budget process change. Dr. Haley noted the importance of a transparent process and the task of understanding how the process works currently in order to recommend a new process for complete inclusiveness. Discussion was then held on the following topics: enrollment issues, how to run our campus/business, importance of admission and retention, preserving the campus mission, and the reminder that it's all about the students!
5. Reports
 - a. President's Report (Lisa Goestch) –
 - There is a current Search for the Vice President of Academic and Student Affairs for System.
 - Open enrollment period for health insurance benefits begins on October 5th.

- o In addition to the LTE list serve update that was announced at the last meeting, IT has now updated the email list serve for University Staff from Classified Staff.
 - o The second date for the fall breakfast forums with the Chancellor for University Staff will be held on October 19.
 - o President Goetsch contacted the Provost Office to see if they would like to attend a meeting to give a Strategic Planning meeting and they asked for the council for support of attending forums and to encourage all university staff as well.
 - o Dr. Carey-Butler will be sending out a new Campus Climate Study soon.
 - o The Education Advisory Board (EAB) in coordination with the Student Success Collaboration (SSC) had their introductory session last week on ways to help track services for students.
 - o Leadership Council Highlights included:
 - Financial Business Process Report was given by Dr. Nathan Stuart
 - Space Needs Assessment will be done soon, with a consultant, and meeting with all areas of campus. Resident Halls are the only area that won't need to be assessed, as they were recently done.
 - Tuition Reimbursement was found to be inconsistent across campus. Chancellor Leavitt asked Human Resources to look into this to be sure we are following the necessary policies
- b. Senate of Academic Staff Report (Debbie Harris) – No report, first meeting is this week.
- c. Treasurer's Report (Michelle Highley)
- USC Balance: \$993.35
 - USDAD Balance: \$5,811.96
 - Leadership & Development Balance: \$6054.68
- d. State University Staff Meeting Report (Lisa Goetsch) – Highlights included:
- Bi-weekly insurance premiums and the earliest they could happen would be 2017
 - UW-Stout laid off two university staff and will be consolidating from four to three colleges on their campus
 - The System wide representatives meeting was attended via video conference here on campus the same day as the Chancellor's Installation. System President Ray Cross was on campus and also joined Lisa and other colleges.
- e. USDAD Committee - President Goetsch noted that a follow up email with more details will be coming out soon in regards to the save the date, that came out for the new date of March 24, 2016.
- f. Other Committee Reports - None
6. Unfinished Business - None
7. New Business/Action Items - None
8. Discussion Items - None
9. Other Announcements –
- a. Council picture will be at the October 21st meeting
 - b. Chancellor will be coming to the October 7th meeting
10. Next meeting – October 7, 2015 from 1:00 – 2:30pm in Sage 2210.
11. Motion to adjourn by Hodgen/Hoffman at 2:35 pm. Passed

April Dutschek,
Recording Secretary